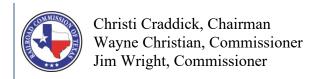
## **Internship Application**

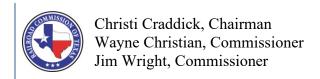


### SECTION I Personal Information

All applicants must provide a current resume, copy of official or unofficial transcript, and three scholastic and/or professional references with this application. Applicants must be currently enrolled in accredited college/university. Internships may be available in field offices and/or Austin HQ. *Incomplete applications will not be considered.* 

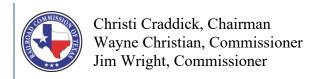
(Please Print or Type)						
Name:	Last		First		Middle	
E-mail Address:						
Current Address:						
	Street		City	State	Zip Code	
Phone Number:	Area code and number					
SECTION II E	ducation Information	on				
High Schools/	Dates Attended					
Colleges/Universities Name and Location	From	То	Hours Completed	Graduated Yes/No	Major, Minor and Degree	
re you at least 16 years	-					
re you currently a:	Full-time Student or	☐ Part-time Student	?			
nternships are available	for COLLEGE CREDI	T only:				
lease provide the follow	=					
College/University Na						
Semester: Advisor's (Name, emaphone)		□Fall □Spring □Summer  Advisor's phone number:				
T-4-1					Area code and number	
	s you are required to const per week you are requ					
Placement deadline:	s per week you are requ	iica to work.				

# Internship Application (page 2)



SECTION III Proposed Work Schedule  Date available to begin internship:				
Days and Hours available to work on a regular basis:				
Hours: (M) (T)	(W) _		(TH)	(F)
SECTION IV Classification				
Undergraduate Status: □Freshman □Sophomoro Graduate Status: □1st Year □2nd Year □ Other	e □Junior	□Senior		
Major:	GPA:			
SECTION V Skills and Abilities				
heck the appropriate areas and explain your experience of lvanced, expert, etc.)	r level of profic	iency in each	ı category (i.e., beş	ginner, intermediate,
COMPUTER KNOWLEDGE:				
☐Microsoft Word, Excel, PowerPoint, Access				
☐Internet Research				
☐Database Research				
□Email				
☐Legal Drafting				
☐Computer Programming				
☐Business Operations Coordination				
OTHER KNOWLEDGE:				
□Research:				
□Public Speaking:				
_outer.				
SECTION VI Experience and Outside Acti	vities			
List any prior experience you have that may be applicab	ole to an internsl	nin at the Rai	lroad Commission	of Texas.

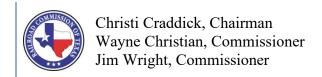
# Internship Application (page 3)



### SECTION VI Experience and Outside Activities (Cont.)

your scholastic in	volvement and personal achieveme	nts.		
ECTION VII	References and Contacts			
ECTION VII	References and Contacts			
ERENCES:	nd/ar professional references. Inclu	da nama, addrass, talanhana numb	or and relationshi	n to you
fessors, Counselo	nd/or professional references. Inclurs, etc.)	de name, address, telephone numo	er, and relationshi	p to you.
Jame:	· 			
	Last	First		Middle
ddress:				
	Street	City	State	Zip Code
none Number:	Area code and number	Relationship	·	
	Area code and number			
ame:				
	Last	First		Middle
ddress:	-			
	Street	City	State	Zip Code
		City Relationship		Zip Code
Address: Thone Number:	Street  Area code and number	•		Zip Code
	Area code and number	Relationship		
hone Number:		•		Zip Code  Middle
hone Number:	Area code and number  Last	Relationship		Middle
hone Number:	Area code and number	First	State	
hone Number:	Area code and number  Last  Street	Relationship	State	Middle
hone Number:	Area code and number  Last	First	State	Middle
none Number: ame: ddress:	Area code and number  Last  Street  Area code and number	First	State	Middle

### Internship Application (page 4)



#### SECTION IX Agreement

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING, AND ACCEPTANCE, BY SIGNING IN THE SPACE PROVIDED.

- 1. I understand that I am applying for an unpaid internship.
- 2. I hereby certify that the statements on this application, as well as those on any attachment(s) to this form, are to the best of my knowledge true and correct and that they are all given of my own free will. I agree that any misstatement(s) or omission(s) as to material facts will constitute grounds for unfavorable consideration or termination of my unpaid internship.
- 3. I authorize all of the former and/or current employers, schools, officials, and persons named as references on this application to communicate with the Railroad Commission's office about my character and performance and hereby release each of them from any liability arising from their reference.
- I understand that the Railroad Commission may check with the Texas Department of Public Safety and/or the Federal Bureau of Investigations for any criminal history in accordance with applicable statutes.

Applicant's Signature:	Date:	

Please email the application to:
Joe Beach, Talent & Acquisition Manager
joe.beach@rrc.texas.gov
Railroad Commission of Texas
Main: 1701 N. Congress Ave., Austin, TX 78701
https://rrc.texas.gov/about-us/internship-opportunities/